

25 March 2026

Dear Parent/Carer

Admission to Collingwood College – September 2026

I write further to the letter you will have received from Surrey County Council notifying you that your child has been awarded a place in Year 7 at Collingwood College for September 2026.

On behalf of our staff and Governors, we would like to take this opportunity to warmly welcome you to our college. We want you to know that we will do everything possible to provide your child with a high-quality education for at least the next 5, and hopefully, 7 years. We are looking forward to working with you in these years ahead to ensure that your child benefits from not only a first-class education, but also the many other exciting opportunities which the College has to offer.

If you have not yet had the opportunity to tour the College during the working day and to meet me and our team, we would be happy to provide this facility for both parents and children. Tours begin at 9.15am. Please telephone 01276 457600 for an appointment.

Our New Intake Induction Day will take place this year on **Tuesday 30th June**, and we would ask you to make a note of this date as it is very important that your child is able to attend. Further details of the arrangements for the Induction Day will be sent to you, including a link to a 'SharePoint' area, which will contain more information. In May/June, prior to the Induction Day, our staff will be visiting most of the feeder schools, for children who have been allocated a place at the College. We will also be talking to the class teacher.

If, at any time, you are unable to take up the place that has been reserved for you, please let us know immediately so we can offer the place to another child.

Finally, we look forward to meeting you at our New Intake Parents' Evening, which will be held at 6.00pm on Tuesday 30th June and remind you that the new academic year commences for students on Thursday 03 September 2026.

We are excited to start this educational journey with you and your child and look forward to working with you.

Yours sincerely



Miss K Watling, Principal