

COLLINGWOOD COLLEGE

PARTICIPATION IN EDUCATIONAL VISITS / ACTIVITIES

TERMS & CONDITIONS

Whilst giving my consent for my child to participate in this trip **I understand and accept that:**

1. I may lose my deposit and other instalments of money, should I withdraw my child after I have received confirmation that he/she has a place on the trip/activity. The College will however attempt to find a replacement participant although this cannot be guaranteed. Normally, if a replacement is found, all monies will be reimbursed.
2. If my child leaves Collingwood College, he/she will no longer be entitled to participate in this activity/trip and all monies paid are likely to be forfeited, unless a replacement can be found.
3. It is my responsibility to ensure the College is made aware of any pre-existing medical conditions prior to my child's acceptance on the trip.
4. It is my responsibility to ensure the College is informed of any new medical condition that my child develops once he/she has accepted on the trip, but before the trip takes place. I note in such cases that a medical certificate verifying that the child is fit to travel must be provided to the trip organiser. (Whilst this may not affect the child's participation on the trip, it is important that the trip organiser is made fully aware of the child's condition. If your child has to withdraw for medical reasons, the College will pursue claims for lost monies through the College's insurers. The College cannot, however, guarantee that all monies paid will be reimbursed. All insurance claims are subject to the policy excess).
5. The College takes no responsibility for any personal belongings taken on an activity/trip. It is my responsibility to arrange my own appropriate insurance.
6. It is my responsibility to ensure my child has the appropriate travel documents including a valid passport, and visa if applicable.
7. The College has a right to cancel an activity/trip if there are insufficient participants. In these circumstances any monies paid will be refunded by the College.
8. The College reserves the right to refuse a student's participation on a trip, if the trip organiser has reasons to believe that the child's participation, on the grounds of his/her known behaviour in College, threatens his/her health and safety or that of others during the trip. In such a case, any monies paid will be refunded by the College.
9. The College reserves the right to refuse a student's participation on a trip if, after being accepted on the trip, the student demonstrates behaviour which would render him/her an unworthy ambassador of the College. The Principal will use his discretion in these circumstances regarding any refund of monies.